



Minutes from Board Meeting No. 83 The Housing Agency

Date	26 th May 2020	
Venue	Video Conference Call	
Time	11.00am	
Chaired	Michael Carey	
Board Members	Tony O'Brien, John O'Connor, Donal McManus, David Duffy, Frank Curran	
Apologies	Fiona Lawless, Mary Hurley and John Burke	
Attendees	David Silke, Ciara Galvin, Jim Baneham(part)	
Minute Taker	Ciara Galvin	
	Decision	Action
1	Preliminaries	
1a	Minutes of Meeting #82 28th April 2020 Agreed.	
1b	Matters Arising Reported and noted.	
1c	Declaration of Interests The Chairman reminded members of the importance of independence and their duty regarding The Housing Agency, reiterating that input and decision making is for the Housing Agency itself, individual experience and representatives' backgrounds are important, however decisions must be in the interest of the Agency.	
1d	Chairman's Opening Statement Michael Carey formally opened the meeting and asked that messages of condolences be issued to both Mary and Fiona in respect of the sad news regarding the loss of family members.	
2	Board Discussion	
2a	Acquisitions Programme Jim Baneham joined the meeting to provide an outline of the report circulated in the papers. The objective of the report was to outline potential options to progress the sales process. A discussion was held in respect of looking at the opportunities to transfer more acquisitions to local authorities and to look at the nomination and allocations process and determine where can the HA input into this.	Apply the actions and consider HA input into allocations process

	Decision	Action
	<p>It was recommended that a specific goal be established to monitor the progress on the actions outlined in the report. It was suggested that the turnaround time of traditional acquisitions should be considered as a measurement.</p> <p>It was requested that the Executive look at the costs to the Housing Agency where an AHB has a caretaker lease in place and is occupied. It was also requested that typical turned around times for acquisitions to be provided.</p>	<p>Establish clear goal and measurement</p> <p>Provide further data as requested.</p>
3.	Finance Reports	
3a	Management Accounts 30th April 2020 Report noted	
3b	Acquisitions Progress Report 30th April 2020 Report noted	
3c	Procurement Report 18th May 2020 Report noted	
4.	Sub Committees and Advisory Panels No update provided	
5	CEO Report	
5a	Performance Report John O' Connor provided a high-level update on the performance report outlining resolutions to areas where performance issues are not achieving well against target. In respect of the pyrite remediation scheme, the trend highlighted they have exceeded the target so far this year, even with the cessation of works in April. However, the stream of properties approved for remediation is likely to impact on the ability of the overall target being met in 2020. There are ongoing discussions with the PRB in this regard.	
5b	CEO Monthly Report John O' Connor provided an outline of the monthly report. Other items reported included; <ul style="list-style-type: none"> ▪ The benefit and efficiencies to communications through virtual meetings, including co-ordination with housing practitioners and the DHPLG; ▪ The HA support to the DRHE in their response to COVID-19 and sharing the model implemented across the country. 	
6	AOB It was outlined that inputs from the strategic session prior to this meeting be prepared and reported to the next meeting. It was requested that at least an hour be allocated to this topic. It was noted that the ability to maintain the services of the organisation and adapt to needs of government is commendable.	

Chairperson

Date

Appendix

Action Items arising from Board Meeting No. 83

Housing Agency

	Area	Summary of Decision/Action	Responsibility/ Timeframe
1.	Acquisitions	<ul style="list-style-type: none">▪ Implement actions reported▪ Determine if the HA can aid improvement of nominations and allocations process.▪ Apply clear goal and measurements to monitor how effective the actions are▪ Provide further detail regards the costs to the HA where a caretaker lease is in place and the property is occupied.▪ Obtain traditional turnaround times for AHB acquisitions outside of the €70m fund.	Executive Immediately
2	Strategic Session	<ul style="list-style-type: none">▪ Report outcomes and themes from the Strategic session to the next Board meeting	Executive/ June Board Meeting