



## **PYRITE GENERAL MANAGER TWO YEAR CONTRACT**

The Housing Agency is a government body working with the Department of Housing, Local Government and Heritage, Local Authorities and Approved Housing Bodies (AHBs) in the delivery of housing and housing services.

The Agency's vision is to promote the building of sustainable communities. We promote the supply of housing to meet current and future needs and demand by being a centre of expert knowledge on housing, supporting housing policy development and implementing effective housing programmes in collaboration with others.

We provide a broad range of services including:

- Sourcing and Acquiring Properties for Social Housing
- Regulation of Approved Housing Bodies
- Policy Advice
- Pyrite Remediation
- Housing Procurement Services
- Land Development and Management
- Support to Local Authorities
- Mortgage to Rent Scheme
- Research and Analysis
- Approved Housing Bodies Services
- Loan Underwriting
- Housing Practitioner Training and Information
- National Strategy for People with a Disability

Further information on The Housing Agency is available at [www.housingagency.ie](http://www.housingagency.ie).

A vacancy now exists for a Pyrite Remediation Scheme General Manager on a two-year contract. Applications are invited from construction professionals such as: architects, building surveyors and engineers.

This position primarily reports to the Chairman of the Pyrite Resolution Board. Duties may be assigned by the Chairman of the Pyrite Resolution Board or by the Chief Executive Officer of The Housing Agency.

### **Main duties**

- Oversee the effective and efficient operation of the pyrite remediation scheme
- Assist and advise the Pyrite Resolution Board on the implementation of the pyrite remediation scheme
- Implement the policies and decisions of the Board

- Provide the Board with information, including financial information, in respect of the operation of the scheme
- Liaise with The Housing Agency and the Department of Housing, Local Government and Heritage on matters relating to the operation of the pyrite remediation process
- Ensure that public sector corporate governance standards are applied and maintained, and that reporting required under legislation is complete
- Make proposals to the Board on any matter relating to the functions of the Board
- Manage staff assigned to the Pyrite Resolution Board
- Perform such other duties as may be required

### Education and Experience

- Level 8 Degree in an appropriate construction discipline such as Architecture, Building Surveying or Engineering
- Appropriate Financial Management and Project Management experience
- Corporate Governance experience would be advantageous
- Knowledge and/or experience of carrying out building surveys and condition assessments.

### Competencies

- **Delivering Results** - Plans and prioritises work in terms of importance, timescales and other resource constraints and re-prioritises in light of changing circumstances. Capacity to continually strive to improve service and performance
- **Communication and Interpersonal Skills** - Excellent communication and interpersonal skills with an ability to interact with all levels internally and externally
- **Building and Maintaining Relationships** - Proactively identifies and develops strategically important relationships
- **Analysis and Decision Making** – Takes account of broader issues and related implications when making decisions
- **Specialist Knowledge** – Knowledge of building construction, particularly residential; building regulations; project management; organisational processes and procedures and corporate governance

### Salary Scale – Senior Engineer (Local Authority Scales)

€77,522 - €79,358 - €81,188 - €83,021 - €84,853 - €86,694

LSI 1 - €89,460

LSI 2 – 92,231

**New entrants will be appointed on the first point of the scale in line with government policy.** Different terms and conditions may apply if immediately before appointment you are a currently serving civil/public servant.

**Closing date for Receipt of Applications is Tuesday 24<sup>th</sup> November 2020 at 12.00 noon**

## Application Procedure

- All sections of the application form must be completed
- Applications should be typed and submitted via email in PDF format to [recruitment@housingagency.ie](mailto:recruitment@housingagency.ie)
- Candidates must provide:
  - a. a covering letter outlining their suitability for the post
  - b. a completed Housing Agency application form
- Applicants will be short-listed based on the information supplied
- Incomplete applications will not be considered for shortlisting
- Applications will not be accepted under any circumstances after the closing date
- Canvassing by or on behalf of the applicant will automatically disqualify

Should the person recommended for appointment decline, or having accepted the position relinquish it or if any additional vacancy arises, the Agency may, at its discretion, select and recommend another person for appointment on the results of the selection process.