

# Regulation Committee Meeting 28 Minutes April 25<sup>th</sup>, 2019.



<b>Date</b>	25 <sup>th</sup> April, 2019
<b>Venue</b>	Housing Agency, Mount Street Upper
<b>Time</b>	11.00am – 1.00pm
<b>Chaired by</b>	Mary Lee Rhodes (M.L.R.)
<b>Committee Members Present</b>	Eddie Lewis (E.L.), Donal McManus (DmcM), Oonagh Breen (O.B.), Michael Cameron (M.C), David Smith (D.S.)
<b>In attendance</b>	Susanna Lyons (S.L.) (Head of Regulation, RO, Housing Agency), Jenny Murphy (J.M.) (Secretary to the Committee, RO, Housing Agency)

## Agenda Items

### 1. Apologies

- Ronan Heavey sent apologies.

### 2. Declaration of Interest

- No declarations of interest made.

## Part 1 – Consent Agenda Items

### 3.

- Minutes
- Assessment Update
- Engagement Update
- Head of Regulation Report

### Outcome

Consent Agenda items agreed by Committee.

Secretary to circulate Declaration of Interest forms for 2019.

### 4. Matters Arising

- The Chair welcomed the new staff members to the Regulation Office noting the calibre of candidate that had applied for the positions.
- The Public Accounts Committee had requested additional information from the Regulation Office following its appearance in front of the Committee in February. This information has been provided and no further requests have been received at this point.

### 5. Terms of Reference

*Philip Smith and Aisling Ryan, Arthur Cox, and Ciara Galvin, Secretary to the Housing Agency Board joined the meeting for this discussion. \**

A draft Terms of Reference was provided by Philip Smith to facilitate the discussion. Committee Members discussed the draft documentation and provided feedback to Arthur Cox.

*\*Arthur Cox was successful in the tender process to review and provide revised Terms of Reference, Scheme of Delegations and Protocol documentation.*

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## Minutes

### April 25<sup>th</sup>, 2019.



Committee Members were supportive of the work completed to date, noting that the draft Terms provide additional clarity to the operations of the iRC and Regulation Office.

Key areas raised by the Committee focused on the establishment of the statutory regulator and the transition process to the statutory body, and potential areas that might have an impact on that process. Liability insurance for Committee Members and the importance of clear reporting structures between the iRC, the Housing Agency and the Department were also highlighted.

It was agreed that Arthur Cox would circulate amended documents based on today's discussion. Engagement with the Department and the Housing Agency will then occur around the revised document.

#### **Action**

- 1) Arthur Cox to issue amended Terms of Reference based on today's discussion.

#### **6. Watch List - Engagement AHBs discussion and next steps**

The Regulation Office sought advice on the appropriate next steps where assurances provided by an organisation have not been satisfactory and further documentation is not forthcoming. It was agreed that the Regulation Office would correspond further with the organisation, providing an opportunity for alternative methods of assurance to be provided.

In addition, the Regulation Office sought the iRC's advice regarding next steps where an organisation is involved with a number of other regulators and statutory bodies and has indicated further development plans. The Committee agreed with the proposed action to issue an Assessment Outcome Statement together with a 'Notice of Concern'.

#### **Action**

- 2) The Regulation Office to correspond further with organisation regarding providing assurances.
- 3) The Regulation Office to issue Assessment Outcome Statement together with 'Notice of Concern'.

#### **7. AOB**

The Committee wished Grainne Johnston well in her next position and thanked her for her contribution to the Regulation Office over the past two years, particularly in relation to the development of the Performance Standard.

**The next iRC meeting is scheduled for Thursday, 20<sup>th</sup> June**